

GUERNSEY COUNTY ENGINEER'S OFFICE
POSITION VACANCY POSTING

THE GUERNSEY COUNTY ENGINEER IS ACCEPTING APPLICATIONS FOR
FULL TIME POSITION OF CIVIL ENGINEER

Position Title: Civil Engineer
Hourly Rate: Depending on Qualifications/Experience
Date: August 25, 2025
Deadline: Until Position is Filled

JOB RESPONSIBILITIES:

Works under the direction of the County Engineer and/or the Deputy Engineer in design, planning, construction, and coordinating departmental office, road and bridge projects. Provides technical, engineering, and surveying advice and assistance to the office, road and bridge supervisors, performs other related duties as required.

JOB DESCRIPTION:

Assists County Engineer and supervisory staff in managing departmental operations and policies. Provides technical engineering and surveying advice and assistance to office, road and bridge supervisors. Responds to citizen concerns and complaints. Resolves project engineering/surveying problems and ensures project work is completed according to established departmental policy, standard operation procedures, State of Ohio codes and standards. Resolves departmental engineering/surveying and project problems in the absence of the County Engineer. Performs engineering design and cost analysis for road, bridge, culvert, and guardrail projects. Submits proposed plan to County Engineer for approval. Inspects roads and bridges for compliance with approved construction plans and specifications. Inspects and/or assists in the inspection of existing bridges as necessary. Prepares permits for oil and gas drillers, coal, gas, telephone and other utility companies. Conducts road views as required and reports findings to County Board of Commissioners and County Engineer. Appraises, negotiates, and closes County Right-of-Ways. Prepares bids for various contracting out road and bridge projects. Assists and consults with County Engineer on awarding of bids. Establishes, maintains and updates inventory records of all County Road signs and culverts consisting of date and location of installation. Conducts traffic counts and speed zone studies on County Highways as required. Provides various engineering and technical information to township officials, other public officials, and residents.

QUALIFICATIONS:

Any combination of training and work experience which indicates possession of the skills, knowledge and abilities listed above.

Examples of an acceptable qualification for this position are:

EIT or Registered Engineer in State of Ohio

Individuals must possess valid Ohio Driver's License

Capable of lifting and carrying various field instruments for long periods of time over rough, hilly terrain weighing approximately 60 pounds, maybe exposed to inclement seasonal weather.

Must pass physical examination including Drug and Alcohol Screening.

The Guernsey County Engineer is an equal opportunity employer and supports the Americans with Disabilities Act.

Candidates who meet the qualifications and wish to apply may do so by submitting a resume to the Engineer's Office.